

U. S. DISTRICT COURT
NORTHERN DISTRICT OF TEXAS

FILED

APR 3 1979

IN THE UNITED STATES DISTRICT COURT

FOR THE NORTHERN DISTRICT OF TEXAS

JOSEPH McELROY, JR., CLERK
BY *Figg* *Miller*
DeputyMISCELLANEOUS ORDER NO. 25ORDER ESTABLISHING SIMPLIFIED PROCEDURES FOR THE
UNITED STATES OF AMERICA TO TAKE MONEY JUDGMENT BY DEFAULT

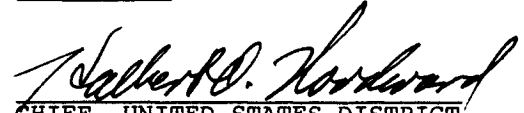
It appearing to the court standardized procedures should be adopted to simplify and facilitate the taking by the United States of America of default judgments pursuant to Rule 55, Federal Rules of Civil Procedure; IT IS ORDERED:

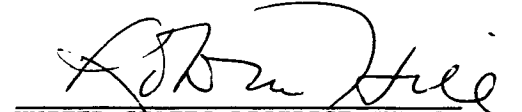
When a party against whom a judgment for a sum certain, or a sum which can by computation be made certain, has failed to plead or otherwise defend as provided by the Federal Rules of Civil Procedure, the United States Attorney and/or his assistants may obtain judgment by default against said party in the following manner:

1. A request for default judgment may be made by letter to the United States District Judge in whose court such case is pending, stating the facts relating to service of process and defendant's failure to answer.
2. The request shall be accompanied by a proposed default judgment.
3. If the amount is a sum certain the letter shall so state; if computation is necessary to make the sum certain, the letter shall set forth the computation; and if an affidavit is necessary to support the amount of damages, such affidavit should accompany the letter.


The foregoing procedures are effective immediately.

SIGNED this 3rd day of April, 1979.



CHIEF, UNITED STATES DISTRICT
JUDGE


UNITED STATES DISTRICT JUDGE


UNITED STATES DISTRICT JUDGE


UNITED STATES DISTRICT JUDGE


UNITED STATES DISTRICT JUDGE


UNITED STATES DISTRICT JUDGE